

STATE OF ILLINOIS)
COUNTY OF COOK) SS.
COUNTY OF WILL)

SECRETARY'S CERTIFICATE

I, Charles McShane, the duly qualified and Secretary of the Board of Library Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of a Resolution entitled:

**"RESOLUTION SETTING FORTH FINANCIAL REQUIREMENTS OF
THE ORLAND PARK PUBLIC LIBRARY
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025
AND ENDING DECEMBER 31, 2025"**

adopted at a regular meeting of the said Board of Library Trustees held on the 18th day of November, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand this 18th day of November, 2024.



Charles McShane, Secretary

**RESOLUTION SETTING FORTH FINANCIAL REQUIREMENTS OF THE
ORLAND PARK PUBLIC LIBRARY FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025**

BE IT RESOLVED by the Board of Library Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, as follows:

Section 1: That pursuant to 75 ILCS 5/4-10 , the following is a statement of financial requirements of the Orland Park Public Library for the fiscal year beginning January 1, 2025, and ending December 31, 2025, for inclusion in the Budget of the Village of Orland Park, and a statement of the amount of money which has been determined, in the judgment of the Board of Library Trustees, will be necessary for the Village of Orland Park to levy in its annual Tax Levy Ordinance, said Levy to be made pursuant to 75 ILCS 5/3-5 and pursuant to the provisions of the Illinois Municipal Code.

<u>CORPORATE EXPENDITURES</u>	<u>AMOUNT TO BE LEVIED</u>	<u>AMOUNT RECEIVABLE FROM OTHER SOURCES</u>	<u>AMOUNT TO BE APPROPRIATED</u>
1. <u>STAFF</u>			
Salaries And Salaries- Maintenance	3,778,000	-0-	3,778,000
Life/Health Insurance	735,000	-0-	735,000

2. **LIBRARY MATERIALS**

Books-Physical	235,000	-0-	235,000
Electronic Databases	97,000	-0-	97,000
Periodicals	32,500	-0-	32,500
Digital Media	275,000	-0-	275,000
Audio-Visual Physical	78,000	-0-	78,000
Library of Things	5,000	-0-	5,000

3. **CONTRACTUAL SERVICES**

HR & Payroll Systems	29,500	-0-	29,500
Insurance	98,000	28,000	126,000
Landscaping & Grounds keeping	46,500	-0-	46,500
Building Maintenance	279,000	-0-	279,000
Security System	14,000	-0-	14,000
Library Equipment	13,000	-0-	13,000
Legal Fees	38,000	-0-	38,000
Library Consultant Fees	27,000	-0-	27,000

4. **PHYSICAL FACILITIES**

Electricity	-0-	-0-	-0-
Water & Sewer	19,000	-0-	19,000
Natural Gas	25,000	-0-	25,000
Telephone	3,000	-0-	3,000
VoIP Phone System	18,000	-0-	18,000
Building & Custodial Supplies	51,500	-0-	51,500
Building Repairs	16,000	-0-	16,000
Printer Lease	21,800	-0-	21,800
Postage Machine Rental	1,300	-0-	1,300
IT - Equipment	126,000	-0-	126,000
IT - Line Costs	15,000	-0-	15,000
IT - Consultant	59,000	-0-	59,000
IT - Maintenance	142,000	-0-	142,000
Library Furniture	25,500	-0-	25,500
Outreach Services	6,000	-0-	6,000
Vehicles	7,500	-0-	7,500

5. **DEVELOPMENT**

Board Training & Education	6,500	-0-	6,500
Staff Training & Education	36,000	-0-	36,000
Patron Programs & Events	102,000	-0-	102,000
Association Dues & Fees	8,000	-0-	8,000
Library Wide Committees	20,000	-0-	20,000
Public Information	74,000	-0-	74,000
Special Events	9,800	-0-	9,800

6. **SUPPLIES**

Tech Services Supplies	37,000	-0-	37,000
Office Supplies	5,000	-0-	5,000
Postage	19,000	-0-	19,000
Printing	16,000	-0-	16,000

7. **OPERATING EXPENSES**

Contribution to IMRF	242,600	210,400	453,000
Contribution to FICA	155,000	131,000	286,000
Audit	12,000	10,000	22,000
Liability Ins. D&O, Bonds, WC	22,000	18,000	40,000

Unemployment Compensation	-0-	10,000	10,000
Bank Charges	-0-	600	600

8. OTHER

2025 Building Improvements (Bond Capital Projects)	-0-	150,000	150,000
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TOTAL CORPORATE EXPENDITURES	\$7,082,000	\$558,000	\$7,640,000
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The foregoing amounts to be appropriated and levied are hereby appropriated and to be levied from the general property tax for corporate purposes.

Section 2: That the Board of Library Trustees of the Village of Orland Park hereby specifies that a specific fund is being accumulated from the unexpended balance of the proceeds received from library taxes levied for the year 1978 and subsequent years, said fund being accumulated and set aside as a reserve fund for the purchase of sites and construction and equipment of buildings for library purposes in accordance with 75 ILCS 5/5-8 and that the said Board of Library Trustees has resolved to develop and adopt a plan or plans for said purposes pursuant to Article 5 of Act 5 of said Chapter 75.

Section 3: That the Secretary is hereby directed to file a certified copy of this Resolution with the Board of Trustees of the Village of Orland Park within the time specified by law for

inclusion in the next annual Budget and Levy Ordinance of the Village of Orland Park.

ADOPTED this 18th day of November, 2024, pursuant to a roll call vote as follows:

AYES: Leafblad, Barcelona, McMillan, McShane, Healy, Lindblom, Kessler

NAYS: _____

ABSENT: _____

ATTEST _____
Charles [redacted], Secretary