

**Orland Park Public Library  
14921 Ravinia Avenue  
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING  
September 16, 2024 7:00 P.M.  
Room 104A**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF MINUTES FROM AUGUST 19, 2024 – FOR ACTION**

**D. INTRODUCTION OF VISITORS**

Sarah Kleiva, Community Engagement Manager

**E. PUBLIC COMMENT**

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

**F. PAYMENT OF BILLS – FOR ACTION**

**G. TREASURER’S REPORT – FOR ACTION**

**H. LIBRARIANS’ REPORT**

**I. COMMITTEE REPORTS**

1. Building and Maintenance
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel

- a. Approval of the Minutes of the September 10, 2024 Personnel Committee meeting - For Action

*Motion to approve the Minutes of the September 10, 2024 Personnel Committee meeting*

- b. Approval of the Recommendation to the Board of Library Trustees for the 2025 Salary Schedule – For Action

*Motion to approve the Recommendation to the Board of Library Trustees for the 2025 Salary Schedule*

- c. Approval of the Recommendation to the Board of Library Trustees for the Staff Benefit Cost Allocation for 2025 – For Action

*Motion to approve the Recommendation to the Board of Library Trustees for the Staff Benefit Cost Allocation for 2025*

- d. Approval of the Recommendation to the Board of Library Trustees for the Staff Merit Raises Range of 1%—6.5% for 2025 – For Action

*Motion to approve the Recommendation to the Board of Library Trustees for the Staff Merit Raises Range of 1%--6.5% for 2025*

5. Law
6. Strategic Planning
7. Capital Campaign

**J. UNFINISHED BUSINESS**

**K. NEW BUSINESS**

1. Approval of the registration fees, hotel accommodations, travel expenses, and food costs for Darnetta Bolton for the Illinois Library Association Conference, October 9-10, 2024, in Peoria, Illinois in an amount not exceed \$1000– For Action  
*Motion to approve registration fees, hotel accommodations, travel expenses, and food costs for Darnetta Bolton for the Illinois Library Association Conference, October 9-10, 2024, in Peoria, Illinois in an amount not to exceed \$1000*
2. Approval of hotel accommodations, travel expenses, and food costs for Amani Rashid for the Illinois Library Association Conference, October 8-9, 2024, in Peoria, Illinois in an amount not to exceed \$1000 – For Action  
*Motion to approve hotel accommodations, travel expenses, and food costs for Amani Rashid for the Illinois Library Association Conference, October 8-9, 2024, in Peoria, Illinois in an amount not to exceed \$1000*
3. Approval of the cost proposal in the amount of \$4,728 for holiday tree decorating by debi Ross of Inside Looks - For Action  
*Motion to approve the cost proposal in the amount of \$4,728 for holiday tree decorating by debi Ross of Inside Looks*
4. Library Director’s Annual Performance Evaluation – For Discussion

**L. ANNOUNCEMENTS**

**M. ADJOURNMENT**