



Strategic Plan:

Orland Park Public Library 2018

Adopted by the Board of Library Trustees: Feb. 19, 2018 Reviewed by Board: Feb. 19, 2018 Updated: June 12, 2018



Mission Statement

Each and every day, we are committed to our **mission** to stimulate imaginations, educate, entertain, and welcome everyone so that we can achieve our **vision** to become an exciting, friendly, cutting edge center of the community while continually supporting our values of:

Creativity
Communication
Truth
Inclusiveness
Efficient Service

Community Support
Learning
Dedication
Joy

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Goal 1:

Offer more staff training.

Objective:

Increase interdepartmental communications to offer the best employee training by October 2018.

Action Steps:

IP

Restructure the employee onboarding process by September 2018

IP

Cross train departments to cover public service desks by September 2018

IP

Managers will create a 3 month job knowledge test relating to their department's core competencies

Key:

P = Pending

IP = In Progress

✓ = Completed

Goal 2:

Update and Create plans and manuals.

Objective:

Keep plans and procedures current by November 2018.

Action Steps:



Write a Library wide procedure manual and make available electronically and in print by April 30, 2018



Update disaster plan by July 30, 2018



Create volunteer manual by May 31, 2018



Keep staff current on departmental procedures through communication and training

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Goal 3:

Update programming and collection.

Objective:

Increase the number of patrons visiting the Library by 10% and increase the number of items circulated by 5% by December 2018.

Action Steps:

- Host a handicraft / textile event by December 31, 2018
- IP Offer programming which brings in people who have never used a Library
- IP Conduct off-site library card drives
- P Explore the possibility of an adjacent outdoor reading and nature exploration center
- Offer new computer programs with mass appeal
- Introduce patrons to new services and tech devices
- Provide a more comprehensive and dependable wireless service

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Goal 4:

Focus on Library inclusivity .

Objective:

Designate programming, website links, and services to benefit more unserved populations

Action Steps:

- Offer more resources to job seekers
- Partner with businesses in new ways
- IP Redesign and keep current the autism awareness page on the Library web page
- IP Investigate doing a social event for LGBTQ high school patrons
- Coordinate with staff to wear rainbow flag pins on state during the month of June
- IP Partner with a local charity to try out a new program which supports and assists the poverty stricken
- IP Update and market the mental health collection
- IP Keep current and market the LBGQTQ collection

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